

MOUNTNESSING VILLAGE COUNCIL
An Ordinary Meeting of the Village Council
held via online conference call on Monday, 13 July 2020 at 7pm
MINUTES

- 20/062. Apologies:** Cllr Broughton
Absent from meeting: Cllr Santry
In attendance: Cllr Stephenson, Cllr Harries, Cllr Read, Cllr King, Cllr McKinney, Cllr Hoskyn, BCllr Cloke, BCllr Honess, BCllr Bridge, CCllr Wagland, L Brown, Clerk & RFO.
- 20/063. To approve the Minutes of the Ordinary Meeting held on 18 May 2020.**
The minutes from the Ordinary meeting held on the 18 May 2020 were recorded as a true record with one request to amend an item listed under BBC and to include it under reports from ECC.
- 20/064. Announcement and Declaration of Interests by Parish Councillors**
There were no declarations of interest.
- 20/065. Public Question Time - public notified on website of meeting.**
No members of the public in attendance.
- 20/066. Updates from Essex County Council**
CCllr Wagland reported that most of the recycling centres in Essex had now reopened with little issue.

Essex Highways are trialling pedestrian access only in Brentwood High Street to allow better social distancing. Buses are still allowed access as the companies are struggling financially due to reduced usage during Covid19 without the added complication of changing routes.

A 20mph speed restriction is being trialled in Ingatestone High Street for 18months, to encourage safer driving through the village. The criteria for this reduction was high footfall in an area with very narrow pavements. A positive response and reaction to this, with people taking note and adhering to the request would lead to a more favourable review of the speed limits in other villages.

The Locality Fund is being received well by local groups in the area and the process is running smoothly. MVC has received confirmation of a grant for creating the Commemorative Corner in Coronation Field and these works are currently underway.

CCllr Wagland confirmed that the track and trace process in Essex is working.
- 20/067. Update from Brentwood Borough Council**
BCllr Jon Cloke has been elected Chair of the South Essex Parking Partnership (SEPPs)

The Association of South Essex Authorities: A meeting is being held in the next week to discuss the joint working of South Essex authorities. Further information regarding these proposals will be released as available.
- 20/068. Commemorative Corner update – works and gardening projects**
Work on the Commemorative Corner has been completed with the area cleared, sleepers, membrane and bark laid and two benches installed. MVC need to confirm how to move forward with plants in this area. CCllr Wagland advised she may have a link to someone who could assist with this as a project – Village Clerk to follow up.
A sit and chat plaque will be ordered for one of the benches, along with plaques thanking those who have provided grants.

- 20/069. To agree new content for signs in Village Outdoor areas with regards to sports and other use.**
It was agreed that new signs are needed for Coronation Field advising on the restrictions to use. A policy is also needed regarding the unauthorised use by sports clubs/groups of the field. Village Clerk to investigate and circulate for whole council involvement.
- 20/070. CIF Application for Village Hall Toilets and Village Hall refurb update including Village Council Financial Contribution to date (IH &AS)**
Work on the refurbishment of the ladies and gent's toilets in the Village Hall is proceeding well. Cllr Harries and Cllr Stephenson have applied for a CIF grant which would be used for improving the disabled toilet/baby changing facilities. The money from reserves allocated by MVC to these works has been paid out and used in the main works.
- 20/071. Finance.**
- To approve the Monthly payments and receipts for May and June 2020 – these were received and approved by all.
 - To agree the Annual Governance & Accountability Return
 - a. (20/07/2020) the Annual Governance Statement was approved by all and signed by the Chair and RFO
 - b. (20/07/2020) the Accounting Statement was approved by all and signed by the Chair and RFO
- 20/072. Risk Assessments**
- The Risk Assessments for the Play area and Outdoor Gym in relation to Covid19 were approved by all. New permanent signs have been ordered for the play area. Laminated advice is currently displayed.
 - To agree the Action needed for the Pay and Play Windmill Court to reopen: The Tennis Club will be taking over bookings for this court and working alongside the LTA to make it easily accessible and bookable. BCllr Cloke will inform the Prince of Wales pub that they no longer need to assist with bookings. The sign advising people how to book now needs to be removed until new information is available.
 - To agree the Risk Assessment and action needed in order to open the Sports Changing Rooms: A legionella report is being arranged and the cricket club have been asked to keep the toilets and changing rooms closed until further notice.
- 20/073. Tree Survey Action plan**
The latest tree survey report has been circulated. The Clerk will forward this to Ingatestone Tree Surgery to ask for their advice on what is essential.

A policy is needed outlining what involvement the Village council will have if residents enquire about trees and preservation orders, when the trees are not on MVC land. BCllr Bridge offered to find some detail that could be used for this document. Village Clerk to pursue.
- 20/074. Litter Picking –**
It was agreed that a Village wide litter pick, including footpaths and some grass verges – as supported by Sam Iddison, local farmer would be arranged for early October, subject to restrictions caused by any further Covid19 outbreaks. Village Clerk to suggest dates.
- 20/075. Planning**
For update:
1. 19/01705/FUL - Woolwards, 358 Roman Road – Approved
 2. 20/00410/FUL - Holly Cottage Padhams Green - Approved
 3. 20/00411/LBC - Holly Cottage Padhams Green - Approved
 4. 20/00451/HHA - 10 Roman Close - Approved
 5. 20/00489/HHA - 14 Mountney Close – Approved
 6. 20/00662/FUL – 267 Roman Road – Approved
 7. 20/00672/HHA – Hollins, Lower Road – Pending

8. 20/00756/HHA - 4 Burnthouse Lane – Pending
9. Mountnessing Primary School – Cllr Wagland has submitted a report expressing concern that the planning officer's questions and issues regarding the application, along with those of MVC, BBC and ECC have not been addressed.

20/076. Reports by Village Councillors on any aspects that would normally feature in risk assessments and the resumption of risk assessment reports by Cllrs responsible for assets in the Village.

There is a large amount of litter at Coronation Field with the bins overflowing. This is particularly noticeable after cricket matches. Clerk will contact the Cricket Club to ask them to take any waste that does not fit in the bins home with them.

Greenscapes have carried out garden maintenance at the Watermeadows and this is now more accessible.

20/077. Items for inclusion in next Ordinary Meeting

Re-opening of St Johns Hall and the Village Hall

20/078. Date of Next Meeting: 14 September, 7.30pm Village Hall