

**MOUNTNESSING VILLAGE COUNCIL**  
**An Annual and Ordinary Meeting of the Village Council**  
**held via online conference call on Monday, 18 May 2020 at 2pm**  
**MINUTES**

- 20/042. Apologies received from:** Cllr Broughton, Cllr Hoskyn, Cllr Santry  
Absent from meeting: BCllr Bridge  
In attendance: Cllr Stephenson, Cllr Harries, Cllr Read, Cllr King, Cllr McKinney, BCllr Cloke, BCllr Hones, CCllr Wagland, L Brown, Clerk & RFO.
- 20/043. Re-election of Chairman.**  
Cllr Stephenson was unanimously re-elected as Chair of MVC. Proposed by Cllr King and seconded by Cllr Harries. No candidates stood for the role of Vice-Chair. (Form signed by Cllr Stephenson and L Brown after the meeting).
- 20/044. To approve the Minutes of the Ordinary Meeting held on 9 March 2020**  
The minutes from the last meeting, dated 9 March 2020 were agreed as a true record.
- 20/045. Annual Meeting items to be read and discussed if necessary off line and for approved at the meeting**
- ***2020/21 Roles and responsibilities***
  - ***Annual adoption of Standing Orders and Financial Regulations***
  - ***Review of inventory of land and assets***
  - ***Councils and/or staff subscriptions to other bodies***
  - ***Policies required for approval in accordance with Standing Orders, including revision of period of time for review for each individual policy: - Risk Management scheme***
- It was RESOLVED that the above all should be approved. Proposed by Cllr Stephenson and seconded by Cllr King.
- 20/046. Confirmation of Insurance Cover in respect of all insured risks.**  
The Village Clerk confirmed that the insurance renewal was in order and appropriate.  
Cllr Harries will investigate with the RCCE whether the Village Hall should be included in the Village Council's assets.
- 20/047. Forthcoming meetings up to and including the next annual meeting of full council**  
Future meeting dates were agreed in principal with an online meeting in July and a return to normal meetings at St. John's Hall from September 2020, dependent upon the coronavirus situation.
- The Following items formed the Ordinary Meeting of Mountnessing Village Council
- 20/048. Announcement and Declaration of Interests by Parish Councillors**  
There were no declarations of interest.
- 20/049. Public Question Time - public notified on website of meeting**  
There were no members of the public in attendance.
- 20/050. Highways Update**  
Cllr Wagland reported that highways works were continuing throughout lockdown. Resurfacing works have been carried out on Roman Road in the approach to the A12 slip road. It is anticipated that the potholes in St. Anne's Road will be addressed soon.  
Essex CC have plans to encourage people to walk and cycle more.
- 20/051. Updates from Essex County Council**  
CCllr Wagland has £10K in funding for projects in her area and is keen to support the proposed Commemorative Corner in Mountnessing. Details of the application to be discussed with the Village Clerk.

**20/052. Update from Brentwood Borough Council**

The SERP training courses are successfully being run online due to the coronavirus, to re-educate those caught speeding, and it is hoped that other related courses could soon be run online as well.

The Town Hall is currently closed as it is being used as the central hub for food banks and coordination of Coronavirus action in the Borough. Business carries on as normal with most employees working from home.

The pelican crossing planned for Roman Road adjacent to the school is currently at the design stage.

The new recycling initiative within the Borough was due to commence in June but has been put back to later in 2020.

**20/053. Village Hall Toilets**

Cllr Stephenson outlined the proposed works on the men's toilets at the Village Hall and the Village Council RESOLVED to contribute £3k (pre VAT) from the reserves towards these works. This money will be diverted from the reserves currently allocated to the cricket pavilion. Proposed by Cllr Harries and seconded by Cllr King.

**20/054. Commemorative Corner update – to discuss works and a selection of benches.**

Quotes are being sought for the ground preparation and gardening works and a collective decision will be made on the type of benches to install. It was agreed that two large benches should be purchased once a style is agreed.

**20/055. Grass cutting cover during Covid crisis**

It was announced that the Borough Council grass cutting service had now been reinstated.

Quotes have been sought to lower the hedge in between the Tennis Pavilion and the Windmill Court. Both are identical so the contractor who can fit the work in at the earliest appropriate time, dependent upon bird nesting restrictions will be asked to undertake the work.

**20/056. Parish Path Adopters**

Cllr Harries has been in contact with the Brentwood Ramblers as they would like to put a system in place to monitor the Public Rights of Way in the village. Cllrs will discuss whether they can take responsibility for some of these as they only need to be walked once a year, or whether a request on Facebook for volunteers is needed.

**20/057. Finance.**

The Monthly payments and receipts for March and April 2020 were received and approved by all.

The end of year finances will soon be submitted for an internal audit. External auditors have granted an extension to proceedings this year due to the covid situation.

**20/058. Planning**

To agree Council responses for submission with regards to new planning applications and discuss ongoing planning applications.

**New applications:**

1. CC/BRW/48/20 - Mountnessing Church of England Primary School, Roman Road – it was noted that the concerns raised previously about traffic and parking had not been addressed. MVC fully supports the development but wants these areas to be fully investigated. Cllr Wagland and Cllr Stephenson to report back to ECC re concerns.

**For update:**

1. 19/01705/FUL - Woolwards, 358 Roman Road – Approved
2. 20/00410/FUL - Holly Cottage Padhams Green - Pending
3. 20/00411/LBC - Holly Cottage Padhams Green - Pending
4. 20/00451/HHA - 10 Roman Close - Pending
5. 20/00489/HHA - 14 Mountney Close – Pending

**20/059.**

**Reports by Village Councillors on any aspects that would normally feature in risk assessments**

- Broken bench at pavilion end of Coronation Field to be repaired and relocated away from the bowler's line of site in the cricket square

**20/060.**

**Items for inclusion in next Ordinary Meeting agenda**

No items were suggested.

The meeting closed at 15:30pm

**20/061.**

**Date of Next Meeting:** Monday 13 July 2020 – 7pm.