

**MOUNTNESSING PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council**  
**St. John's Hall, Church Road, Mountnessing - Monday, 10 June 2019**  
**MINUTES**

**19/068. To receive and agree apologies for absence**

Apologies received from BCllr's Cloke and Hones and CCllr Wagland

**In attendance:** Cllr Stephenson, Cllr King, Cllr Harries, Cllr Read, Cllr Broughton, Cllr Santry, Cllr McKinney, Cllr Hoskyn, BCllr Bridge, Parish Clerk – Laura Brown

**19/069. Announcement and Declaration of Interests by Parish Councillors**

There were no declarations of interest

**19/069(b) The minutes from the 13 May 2019 were received as a true record of the meeting**

**19/070. Public Question Time**

No members of the public attended.

**19/071. To receive reports by Borough and County Councillors**

Cllr Bridge advised that at the Annual meeting of Brentwood Council on the 15 May the following appointments to committee were made:

Community & Health Committee – Chair Cllr Poppy, Vice-Chair Cllr Tierney

Dismissals Appeal Committee – Chair Cllr Hossack, Vice-Chair Cllr Hones

Environment, Enforcement & Housing Committee – Chair Cllr Hossack, Vice Chair Cllr's Bridge/Kerslake/Pearson/Pound

Planning & Licensing Committee - Chair Cllr Sanders, Vice Chair Cllrs McCheyne/Jakobson/McLaren/Tierney/Kerlake

Cllr Bridge has received a complaint from a resident at the Elms and has requested that any further complaints that arise regarding this development or road layout are sent to him so that he can compile a list of issues for BBC and a list for the developer.

**19/072 Finance**

- The Monthly Financial Statement and Bank Reconciliation were approved by all
- Audit
  - 1.The Annual Governance Statement was approved by resolution. Proposed by Cllr Hoskyn and seconded by Cllr Broughton.
  2. The Accounting Statements were approved by resolution. Proposed by Cllr Hoskyn and seconded by Cllr King
  3. Period for the Exercise of Public Rights, 17 June- 26 July 2019. These dates were noted and will be displayed on the public notice boards.

The Parish Clerk advised that the VAT refund claim for 2018/19 has been submitted online

**19/073. To discuss the CIF application process for barriers/gates at Coronation Field and the Village Hall.**

A small committee has been formed to progress this application. This will involve investigating options for barriers, seeking quotes and submitting the application ahead of the 18 August deadline.

Full council is in agreement that the barrier and height restriction are essential additions in order to maintain a safe and secure environment for residents to enjoy local amenities and are in full support of this grant application.

**19/074. Planning**

To agree Council responses for submission with regards to new planning applications and discuss ongoing planning applications.

**New applications:**

1. 19/00368/FUL - 1 Church Crescent Mountnessing – MPC's original objection still stands

**For update:**

1. 19/00199/FUL - Wane Edge 328 Roman - **Pending**
2. 19/00368/FUL - 1 Church Crescent - **Pending**
3. 19/00340/FUL- Uplands Lower Road - **Approved**
4. 19/00459/FUL- 6 Court View - **Approved**

**19/075.**

**To receive Risk Assessments on Parish Assets and discuss any works needed or on-going on the following:**

- a. Children's Play area, Bus Shelters and Tennis Court

Play Area issues

- i. BBC and RoSPA reports show risks from trip hazards in many areas around the park. A quote from Kompan has been received for £4000 to repair the cracks between the wetpour, but this doesn't include gaps between the wetpour and the kerbstones. It was agreed that other options would be investigated, including asking BBC who they use for their repairs and seeking a quote from a tarmac contractor. Parish Clerk to prepare a report with options.
- ii. The slide has been vandalised and although there are no ragged edges there are a number of small dents in it. Cllr King will seek a quote from Terry Brewster to repair this.
- iii. The matting under the swings has perished and the ground has risen making it a trip hazard and also a hard area to fall on. Cllr King has requested a quote for lifting, re-turfing and laying new matting.
- iv. A quote has also been requested for the matting around the train area which is in need of repair.

The bench in the play area has now been moved to a more suitable area away from the trees and birds.

Tennis Court

The main sign to the play and pay court has fallen down and needs repairing and rehangng. Cllr King to discuss with Terry Brewster.

- b. Village Hall Car Park, Millennium Gardens and Old Recycling Area – no issues
- c. Recreation Ground - the Parish Council are aware of people riding quad bikes on the field but as they are accessing the land via the fields there is little that can be done to prevent this. Signs are in place to say this activity is not permitted.
- d. Allotments – no issues
- e. Water Meadows - two trees are blocking the path. A quote for £100 to remove these has been agreed by MPC
- f. Village Hall – A CIF application is being prepared, requesting a grant for refurbishing all toilet facilities. Cllr Harries is meeting with Barry Tucker-Vincent in the near future to arrange for him to pass on his duties to other committee members.
- g. St. John's Hall – bookings are good. New chairs have been approved and a sample is already in use. The hedges to be cut asap.
- h. Mountnessing Primary School – Cllr Read reported that news regarding developments at the school would be available later this week. The school are also swapping sites for upper and lower school so that the younger children have easier access to the play areas and are away from the front of the building.

MPC is aware of a number of issues of petty vandalism and anti-social behaviour. The need for security cameras will continue to be discussed and all possible means of prevention will be explored.

**19/076.**

**To review the Village clean-up day**

It was felt by all that this was a success and something to be repeated as deemed necessary. The turn out from residents was very limited and it is hoped that with more publicity and possibly a leaflet drop this could be improved. The Chairman registered his thanks to all who participated.

**19/077.**

**To discuss the listed status for property in Church Road**

Cllr Santry advised that St. Giles Church is a Grade 1 listed property and the Windmill is a Grade 2\*. There are an additional 17 Grade 2 listed buildings in the village.

**Grade 1:** Buildings of exceptional interest, of the highest significance.

**Grade 2\*:** Particularly important buildings of more than special interest.

**Grade 2:** Buildings of special interest, warranting every effort to preserve them

Mountnessing doesn't currently have any local heritage listings of community assets and it was agreed that this should be investigated further. Should a new development be applied for, for example, the presence of a listed community asset would allow the Parish Council and other authorities 6months leeway whilst a decision is made. Cllr Santry will begin a survey of the village and bring the start of this to the July meeting for consideration. Suggestions included St. John's Hall, Flint Cottages, and the war memorials.

**19/078.**

**To agree any items for inclusion in next Ordinary Meeting agenda**

- VE Celebrations 8-10May 2020
- Community Assets to be considered for listing in the village

**19/079.**

**Date of Next Meeting: Monday 8 July 2019, 7.30pm – St John's Hall, Church Road.**

**Cllr Andrew Stephenson**  
**Chairman**

**Laura Brown**  
**Parish Clerk**